

**MONTROSE CITY COUNCIL MEETING
APPROVED MINUTES –February 14th 2023**

On **February 14th, 2023**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Justin Hagemann called the meeting to order at 6:09pm. **Roll Call:** Council members: Painter, Binder and Vogel were present. Planning and Zoning Committee Present: Hallem and Brookes. City residents present. Quorum present. Rules of Decorum stated by Hagemann.

Action 23-019

Moved by council Vogel, seconded by council Binder for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 23-020

Moved by council Vogel, seconded by council Painter for approval of the January 10th and January 31st meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

SPECIAL TOPICS:

New Hire – Heath Koepsell (Barney) was sworn in for the City Maintenance Technician job opening. Barney is from Canova and has maintenance experience and extensive street experience. Barney will be learning the water/wastewater system and pool operator and will eventually be certified in these areas. The Maintenance Technician job salary is \$45,000 Annually.

Action 23-021

Moved by council Vogel, seconded by council Binder for approval of Barney to use his personal cell phone to conduct City Business during regular business hours. Approval includes a Verizon Wireless reimbursement of \$45.00 a month and the approval of Koepsell to obtain a headset for Bluetooth for driving safety. **Roll Call:** All favored no opposition. Motion carried.

Action 23-022

Moved by council Vogel, seconded by council Painter to table the discussion of the special events request for the office bar until the March council meeting. **Roll Call:** All favored no opposition. Motion carried.

Resident Binder has applied for a Rezone request for 511 S 1st Ave. Rezone from a Residential Zone to a Business Zone. The Planning and Zoning committee consisting of Hallem, Brookes, and Kappenman (3) have voiced that they do not recommend the zone change to the council due to the City of Montrose's Comprehensive Plans for the future. The City Council will make the final decision in the March Council meeting.

Binder Enterprises will need to have their pallets removed from the residential lot as to comply with zoning regulations and citizen complaints.

CFC is inquiring about obtaining more ground to the East of the elevators that used to be the old Railroad. A new bin with dump pit would help with the truck routes/travel traffic in town. CFC would like to purchase the city property with the dimensions: 75ft. wide by 520 ft. long. CFC has offered to pay for the survey/replotting costs. Zimmer with Brosz Engineering will be the surveyor during the process. They city would like to leave the water hydrant where it currently is, and if CFC would like to tap into the water line to add another metered hydrant, they will have to do that at their own expense. The process will move forward as we consult our city attorney to make sure the steps are all being followed correctly.

Action 23-023

Moved by council Vogel, seconded by council Binder for approval to officially declare parcel #19.35.270305, the old Railroad next to the elevator as Surplus Property. **Roll Call:** All favored (3 votes); (0) opposition. Motion carried.

Action 23-024

Moved by council Vogel, seconded by council Binder for approval to Sell City owned Land; parcel #19.35.270305, the old Railroad next to the elevator. **Roll Call:** All favored (3 votes); (0) opposition. Motion carried.

Trail Grant opportunity from Game,Fish,Parks has come up. At this time due to the costs that the grant does not cover, the city council has decided not to pursue the grant, but to get some local bids for expansion of the trails down by the campground and pool areas. Mayor Hagemann will reach out to Twedt Construction to start the process.

Resident Wiebersick has requested to start a book exchange in the City Community Center. The library at the school is not easily accessible for the group of women who enjoy this hobby.

Action 23-025

Moved by council Vogel, seconded by council Binder for approval for a book exchange in the Community Center pending a book cart on wheels be used to store the books so the cart can be moved into storage if needed. The number of books can not exceed what the book cart can hold so we are mindful of shared space and events held in the center. **Roll Call:** All favored no opposition. Motion carried.

Action 23-026

Moved by council Vogel, seconded by council Painter to contact the City Attorney regarding past Ordinances and past meeting minutes concerning charging city residents and business owners for water meter rates, surcharges and fees. **Roll Call:** All favored no opposition. Motion carried.

Action 23-027

Moved by council Vogel, seconded by council Binder for approval to discuss water rates, fees and surcharges further at the March council meeting. **Roll Call:** All favored no opposition. Motion carried.

Kennel Ordinance written up from SECOG regarding parameters for a kennel licenses approval in the future. Council would like the FO to visit with SECOG more on this topic and table this discussion for the next council meeting in March.

Resident Sears was not present for the council meeting; therefore, his agenda request was dismissed.

OLD BUSINESS:

Parking Ordinances 2022-004 and 2022-005 are now effective and will be enforced. A letter will be sent out to city residents in violation of parking ordinances in the months of February/March. If there is a motor vehicle, trailer, camper, semi, etc... located in the front yard of a property or hindering a right of way and is a safety concern, a letter will be sent to the homeowner.

Snow removal was also discussed as there are cars parked on city streets hindering proper snow removal. Please keep vehicles off streets during snow storms until the streets are plowed.

New Furnace/AC Unit bids reviewed for the Community Center, City Hall and the Shop from Rodgers Heating/Cooling and Iron Wheel. The FO will get another current bid from Rodgers Heating/Cooling for all 3 locations for a complete comparison so the council can make a decision moving forward on furnace/AC replacement.

Action 23-028

Moved by council Vogel, seconded by council Binder, for approval to resume discussion of up to date bids on furnace/AC units for the city in the March council meeting. **Roll Call:** All favored no opposition. Motion carried.

NEW BUSINESS:

Sheriff Reports will be reviewed on council's own time.

City wide Cleanup Day discussed. City council wanted May 6th or May 13th. Addy Disposal can do May 13th. More details to come on that.

Mayor Hagemann is going to inquire about helping residents dispose of old un-movable vehicles in town. More details to come on that.

Council Painter noticed a full dumpster in the shop that is full that needs to be emptied. Keopsell will move dumpster out so Addy can swing by and empty it.

Council Vogel and Mayor Hagemann will attend the Rural Fire Board Meeting February 21st at 7:00pm.

Special Council Meeting for the Board of Equalization is set for March 24th at 6pm in the Community Center.

FO is going to look through city Ordinances for animal trapping information as the City has a stray animal and wildlife problem.

DEPARTMENT REPORTS

Now that the city has a maintenance person, we are able to address the snow filled drainage ditch issues. The City did contract Twedt construction to clean out a drainage ditch on 1st Ave. All other noticed drainage problems, please contact city hall for guidance or help.

Office Bar sheetrock has been repaired after the burst pipes in December 2022. Office Bar personnel will paint to finish up the work in the bathroom. Insurance claim was filed and the city was reimbursed for the work through SDPAA.

City of Montrose Housing study was approved. SECOG will be working closely with the city when the time comes to get this scheduled.

Annual Pet Licenses are due by January 31st every year. Unlicensed pet owners will be fined in accordance to Resolution#2022-006. 2nd Notice letters will be sent out in February to residents who have not yet paid the annual license fees. Further action will be taken in March 2023.

Pool Profit/Loss reviewed by council. Also reviewed; pool staff advertisement for 2023 season, attendance, fees, and supplies/chemicals.

Action 23-029

Moved by council Vogel, seconded by council Binder for approval of Keopsell to attend the Pool Operator classes being offered in April or May in SF for \$365.00. **Roll Call:** All favored no opposition. Motion carried.

Council awareness regarding address: 209 W Walker Street. Snow removal and Lawn Care awareness.

Action 23-030

Moved by council Vogel, seconded by council Binder to further discuss greeter window enlargement and city hall wall remodel in front entry way at the next council meeting in March. **Roll Call:** All favored no opposition. Motion carried.

Action 23-031

Moved by council Vogel, seconded by council Painter for approval for Finance Officer to attend HR school and FO school in Pierre in June 2023 and the City will cover the cost of lodging, fuel and school fees. Mayor Hagemann also signed a scholarship application for Nicole to help pay for school costs if she is selected. **Roll Call:** All favored no opposition. Motion carried.

Council to review end of month bank account balances on their own time for January.

Action 23-032

Moved by council Binder, seconded by council Vogel for approval of bills paid between meetings and bills paid at council meeting. **Roll Call:** All favored no opposition. Motion carried.

FEBRUARY VOUCHERS:

PAID Between Meetings

29680	BrightArrow Emergency Service	1/17/23	\$50.00	Annual Renewal for Emergency Communication
29419e	Federal Tax Payment	1/20/23	\$1,073.42	Payroll Taxes
29420e	Federal Tax Payment	1/20/23	\$15.30	Payroll Taxes
29422e	Federal Tax Payment	2/3/23	\$512.42	Payroll Taxes
29683	Craig & Erin Healy	1/24/23	\$117.08	Water/Sewer Refund-Customer Moved
29685	Nicole Siemonsma	2/3/23	\$3,999.00	Pool Vacuum Purchase Reimbursement
29684	Gary Schmale	1/27/23	\$108.76	Water/Sewer Refund-Customer Moved
29423e	SD DOR	2/8/23	\$232.45	Monthly Garbage Taxes for January 2023
29705	SD Retirement System	2/6/23	\$415.40	January 2023 Reporting
29687	THE SECURITY STATE BANK	2/6/23	\$714.37	Monthly Finance Credit Card Bill
29697	US BANK	2/6/23	\$2,147.21	Quarterly Sewer Loan Payment

PAID at Council Meeting

29696	A&B BUSINESS	2/14/23	\$234.92	IT Agreement/Copier Contract for January
29703	ADDY DISPOSAL	2/14/23	\$3,182.30	Monthly Garbage Fee
	CENTRAL FARMERS COOP	2/14/23	\$0.00	CREDIT (10.13)
29698	CITY OF MONTROSE	2/14/23	\$5.72	Monthly UB Bill
29689	CITY OF SIOUX FALLS	2/14/23	\$43.55	BacT Water Testing
29694	DGR	2/14/23	\$500.00	Residual Labor Costs for Sewer Project
29690	GOLDEN WEST	2/14/23	\$95.99	Monthly Office Phone Bill
29700	HANISCH HOME REPAIR	2/14/23	\$996.52	Community Center Furnace; Office Bar Pipes
29701	JUSTIN HAGEMANN	2/14/23	\$92.00	Office Bar Cleanup Labor
29693	KINGBROOK RURAL WATER	2/14/23	\$4,443.35	Monthly Water Purchase
29704	MCCOOK CO. AUDITOR	2/14/23	\$1,408.34	Sheriff Fee for February
29692	MIDAMERICAN ENERGY	2/14/23	\$695.65	Heat Bill for January Usage (Gas Leak)
29706	MONTROSE GAS PLUS	2/14/23	\$976.72	Fuel; Diesel for Snow Removal
29699	NEW CENTURY PRESS	2/14/23	\$309.86	Publishing for Minutes/ORD/Resolution
29702	PATCHMASTER DRYWALL REPAIR	2/14/23	\$765.00	Office Bar Sheetrock Repairs

29695	SECURITY STATE BANK-MONT-ROSE	2/14/23	\$15.00	Safe Deposit Box Rent - 2023 Rental
29688	SOUTHEASTERN ELECTRIC COOP	2/14/23	\$1,938.22	Electric Bill - for January Usage
TOTAL PAID:			\$25,088.55	

Pay-roll

	Finance Officer		\$3,461.54	2 pay periods - January 2023
	City Council Members		\$5,924.50	Quarterly Payment-Paid in January
	Seasonal Snow Removal		\$972.90	2 pay periods - January 2023
	Office Admin		\$627.00	2 payperiods - January 2023
	Certified Operator Temp.		\$100.00	Monthly January 2023
	TOTAL SALARIES:		\$11,085.94	
	GRAND TOTAL:		\$36,174.49	


Hearing of those present: Resident Lounsbery would like to start the process of ordering picnic tables for the campground for this summer. Council heard his request, no action was made.

Action 23-033

Moved by council Binder, seconded by council Painter to **Adjourn** at 8:47pm. *Roll Call:* All favored no opposition. Motion carried.



Justin Hagemann
Mayor

Attest: 
Nicole Siemonsma
Finance Officer

City Mayor or Council President

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**PUBLIC NOTICE
MONTROSE CITY
COUNCIL MEETING
UN-APPROVED
MINUTES -**

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Printer's Affidavit of Publication

AFFIDAVIT OF PUBLICATION

STATE OF SOUTH DAKOTA)

)SS

COUNTY OF McCOOK)

TROY SCHWANS of said County and State, being first duly sworn on his oath, says THE SPECIAL is a weekly newspaper of general circulation, printed and published in Salem, McCook County and State of South Dakota, and has been such newspaper during the times hereinafter mentioned; that the said newspaper is a legal newspaper, that it has a bonafide circulation of more than 200 copies weekly, that it has been published within said County of McCook for more than fifty-two successive weeks prior to the publication of the notice hereinafter mentioned and has been printed during said period and at the present time, in whole in an office maintained at said place of publication; and that I, the undersigned, am publisher or employee of said newspaper, in charge of the advertising department thereof, and have personal knowledge of all facts in this affidavit;

that the advertisement headed.....
Montrose City Council
Unapproved Meeting Minutes
2-14-23

a printed copy of which is hereto attached, was printed and published in the newspaper for . . . 1 . . . weeks; that said notice was published in the issues of said paper on the dates as follows, to wit:

The first publication being made on *2/23, 2023*
the second publication on ,20 ..
the third publication on ,20 ..
the fourth publication on ,20 ..
the fifth publication on ,20 ..
the sixth publication on ,20 ..
and the last publication on ,20 ..

that \$ *139.79* being the full amount of the fees for publication of the annexed notice, insures solely to the benefit of the publisher of the said newspaper; that no agreement or understanding for a division thereof has been made with any person; and that no part thereof has been agreed to be paid to any person whomsoever.

.....
Subscribed and sworn to before me this. . . . *28th*

day of. . . . *February* 20 *23*

.....
Luann McKillop
Notary Public, *McCook* County

My commission expires. . . . *2-16-24*

